



**Saranathan College of Engineering,
Venkateshwara nagar, Panjappur, Trichy-12**



Trichy-12

**Maintenance of safe working environment for female employee at
Workplace - Report**

10/05/2023

Internal Compliance committee has been formed with the following members. The functions and responsibilities of the committee is to create awareness about sexual harassment of women at workplaces and to examine / inquire and recommend punishments/ remedial measure in the cases of complaints of eve teasing and sexual harassment and any other problems related to women . To help the students to feel secured and safeguard themselves under any circumstances. To counsel the students to empower themselves by conducting self grooming sessions periodically. Surveillance cameras were fixed at various places in the campus for monitoring purpose. Help desk with 24 hours help line is available within the campus as well as in the security room.

S.NO	Name	Position
1	Dr.V.Punitha, Proof. Department of CSE	Head
2.	Dr.K.Karthikeyan, Proof, Head & Department of Management Studies	Member
3	Dr.C.Vennila, Proof. Department of ECE	Member
4	Dr.M.Padmaa, Proof. Department of ECE	Member
5	Dr.V.Mohan, Associate Proof. Department of ECE	Member
6	Ms.Revathi Muthusamy	Member-Outside activist

Sexual Harassment Redressal committee has been formed with the following members. The functions and responsibilities of the committee is to create awareness about sexual harassment of women at workplaces and to examine / inquire and recommend punishments/ remedial measure in the cases of complaints of eve teasing and sexual harassment and any other problems related to women .

S.NO	Member	Position
1	Dr.P.Shanmugapriya	Convener
2.	Ms.V.Punitha	Member
3	Dr.K.Karthikeyan	Member
4	Dr.V.Mohan	Member
5	Ms.Jikki Kanagavalli	Member-Outside activist
6	Ms. Ms.Revathi Muthusamy	Member - Outside activist
7	P.Amirtha lakshmi	Student Member (First Year)
8	S.Ruckmani	Student Member (PG)
9	M.Karthika	Student Member (UG)
10	H.Deepika	Student Member (MBA)

ICC activities





SARANATHAN COLLEGE OF ENGINEERING

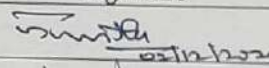

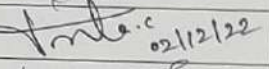
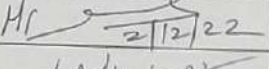
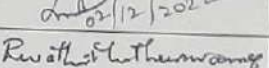

Trichy-12

CIRCULAR

Internal Complaints Committee Meeting

Internal Complaints Committee Meeting			
DATE OF MEETING	02/12/2022	TIME	11.00 AM
VENUE: BOARD ROOM / RV BLOCK			
MEETING CHAIRED BY Dr. V. PUNITHA			

MEMEBERS ATTENDED

S.No.	Name	Position	Signature
1	Dr. V.Punitha, Professor & Head, Dept of CSE	Head	
2	Dr. K.Karthikeyan, Prof & Head, Dept of Management Studies	Member	
3	Dr. C.Vennila, Prof, Dept of ECE	Member	
4	Dr. M.Padmaa, Prof, Dept of ECE	Member	
5	Dr. V.Mohan, Associate Prof., Dept of ECE	Member	
6	Ms. Revathy Muthuswamy	Member - outside activist	

MINUTES OF THE MEETING

1	As per the direction of AICTE, letter dated 03/11/2022, meeting is held on 02/12/2022 to review the pending cases if any.
2	Pending cases: NIL.
4	The members of the committee suggested organizing awareness lecture/workshop about the provisions of the Act for Women towards the need for upholding the dignity of women.


Head, Internal Complaints Committee

Sexual Harassment Redressal committee Activity



SARANATHAN COLLEGE OF ENGINEERING TRICHY-12

MINUTES OF THE MEETING

Sexual Harassment Redressal Committee

Date: 13.10.2021

Venue : Board room

Time: 10.00 am-11:00 am

Members:

S.No	Members	Position	Signature
1	Dr.P.Shanmugapriya	Convener	
2	Ms.V.Punitha	Member	
3	Dr.K.Karthikeyan	Member	
4	Dr.V.Mohan	Member	
5	Ms.Jikki Kanagavalli	Member-outside activist	
6	Ms.Revathy Muthuswamy	Member-outside activist	
7	Amirtha Lakshmi. P	Student Member (First year)	
8	S.Ruckmani	Student Member (PG)	
9	M.Karthika	Student Member (UG)	
10	Deepika. H	Student Member (MBA)	

The meeting was convened by the Head of Sexual Harassment Redressal Committee.
Following points were discussed in the meeting.

1. It has been planned to conduct an awareness program and competitions on the topic of "Empowerment of Girl Child" for the students and faculties.
2. Discussion regarding the complaint registration on any issues regarding the safety and security of a girl student.

Convener of the
Sexual Harassment Redressal Committee

CC to:

1. To the Principal for favorable action
2. To the Secretary for his kind notice
3. To the Sexual Harassment and Redressal Committee file



SARANATHAN COLLEGE OF ENGINEERING
TRICHY-12

NOTICE

Sexual Harassment Redressal Committee

08.10.2021

It has been planned to convene the Sexual Harassment Redressal committee meeting at our college between 10:00 am to 11:00 am in the board room on 13.10.2021. The agenda of the meeting is to discuss about creating the awareness among the students and staff members about the existence and functions of the committee. The members of the committee are requested to attend the meeting and give valuable suggestions.


Convener of the
Sexual Harassment Redressal Committee

CC to:

1. To the Principal for favorable action
2. To the Secretary for his kind notice
3. To the Sexual Harassment and Redressal Committee file



SARANATHAN COLLEGE OF ENGINEERING TRICHY-12

Sexual Harassment Redressal Committee

Events Conducted during 2021-2022

21.04.2022

Awareness programmes against Sexual Harassment Redressal Committee conducted during the year 2021-2022

1. An invited talk on "Empowerment of Girl Child" by Dr.N. Gayathri, Gynecologist of Shyamala Nursing home has been organized on 24.01.22. She graced the occasion with her presence and delivered her special address. In her address, she mentioned about the rights that every girl child deserves. The need for upholding the self esteem of a female in the society was also insisted by Dr.N.Gayathri in her speech. Mainly, the problem faced by a girl child in the practical life and the solutions for handling those problems was focused by the Chief Guest.
2. In view of National Girl Child Day celebrations on 24.1.2022, various events and competitions such as Selfie with Mom, Poster Creation, Essay Writing, Speech, Rangoli, and Photography has been organized exclusively for Female students of the institution.
3. A competition has also been arranged on the title of "Empowerment of women", named as Pen It Down -Poem Competition for girl students on the event of Women's Day celebrations on 08.03.2022.





P. Jeyapriya
 Convener of the
 Sexual Harassment Redressal Committee