



# SARANATHAN COLLEGE OF ENGINEERING

TIRUCHIRAPALLI - 12

Venue: Board Room  
Second Quarterly 2023-24  
Members Present

Ref. No: SCE/IQAC/23-24/2, Dt. 01.11.2023

Date: 06.11.2023

**Chairperson:** Dr.D.Valavan(Principal)

**Industrialist:** Dr.Shriram. K. Vasudevan , Lead - Technical | APJ, Bengaluru.

**Alumni Member:** Mr.M.N.Karthikeyan, Dev Manager, SAP Labs, Bangalore.

**Other Members:** HODs, IQAC Members, Examination Coordinator,  
Librarian, and IQAC Coordinator.

S.No.	Points Discussed	Response from other members	Target Date	Responsibility
1.	Chairperson welcomed the members of this meeting.			
2.	The IQAC coordinator presented the actions taken against the points discussed in First Quarterly Meeting 2023-2024.			
3.	Activities during the period (September 2023 to November 2023)			
	Academic Activities	The principal advised all faculty members to offer value-added courses to students to improve the skillset. He asked the faculty members to guide the students for registering minor degree/honors subjects. Principal invited the HODs and faculty members to plan grand Silver jubilee celebrations.	Continuous	All faculty
	Faculty activities	Faculty members were advised by IQAC members to enroll in NPTEL courses for upskilling. It is also encouraged to attend FDPs organized by the reputed organizations.	Continuous	All faculty
	Research and Development	The members appreciated the efforts by the participants of Smart India Hackathon (SIH)2023, Singapore India Hackathon and the winners of the Hackathon(s) organized by reputed organizations. The principal encouraged the mentors to initiate the technical preparations for the forthcoming SIH.	Continuous	All faculty
	Student Development	The performance of Internal Assessment Test-I has been discussed. The members have requested the heads to identify the slow learners for corrective measures. Additionally, the principal insisted on encouraging the students to take advantage of Microsoft's professional development classes, NPTEL courses.	Continuous	All faculty and students
	Placement activities	Students are to be encouraged to pursue the internship in reputed organizations and the same may be converted as employment. The industry specialist recommended to educate the students about the company culture and working environment.	Continuous	T&P Cell
4.	General points discussed	The members have requested the Department of Mathematics to plan for the celebration of the birth anniversary of great mathematician Shri. Srinivasa Ramanujan as Mathematics Day.		Dept. of Mathematics
5.	Concluding remark by IQAC Coordinator IQAC coordinator concluded the meeting saying that the suggestions given by members will be considered and action taken will be reported in the next IQAC meeting. Chairperson thanked all the members.			
	Copy to	All members for kind information		
	Prepared by	IQAC coordinator		
	Approved by	Dr. D. Valavan, Principal		

Dr. V. PUNITHA  
IQAC coordinator

PRINCIPAL  
Saranathan College of Engineering  
TRICHY - 12.