



SARANATHAN COLLEGE OF ENGINEERING

Panjappur, Tiruchirappalli – 620 012.

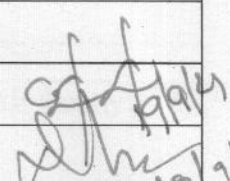
Minutes of IQAC Meeting (First Quarter)

Academic Year 2020-2021

Venue : IT Seminar Hall	Ref. No: SCE/IQAC/21-22/1, Dt. 08.09.2021
First Quarterly Meeting 2021-2022	Date: 13.09.2021
Members Present	Chairperson: Dr.D.Valavan (Principal) Industrialist: Mr.T.V.Anand, B.E., M.B.A., Managing Partner, Mangalam Estates. Student Member: Mr.S.Vy kunth, IV-CSE Other Members: HODs, IQAC Members, Examination Coordinator, Librarian, and IQAC Coordinator.

S.No.	Points Discussed	Response from other members	Target Date	Responsibility
1	Chairperson welcomed the members of this meeting and introduced the new members to all (Separate minutes of meeting for the change of IQAC members is enclosed herewith)			
2	The IQAC coordinator presented the actions taken against the points discussed in Fourth Quarter Meeting 2020-2021.			
3	Activities during the period (June 2021 to August 2021)			
	Academic Activities	Principal has conveyed that the following new courses got affiliation from Anna University: 1. B.E., (Artificial Intelligence and Data Sciences) 2. B.E., (Computer Science and Business Systems)	Continu ous	All faculty
	Faculty activities	As per the SOP issued by the state and central governments, it was instructed to the faculty members to get vaccinated.	Contino us	All faculty
	Research and Development	A discussion was made on the patent filing in the previous academic year. It was suggested to increase research activities with the help of senior professors. All members were appreciated EEE department for successful installation of MODROB lab by dSpace software. And the members requested to utilize the new facility for research activities.	Continu ous	All faculty
	Student development	Discussion on effective use of e-materials by the students was made. The effectiveness of the practical examinations through online mode was also discussed.	Continu ous	All faculty and Students
	Placement	It was decided to conduct mock	Continu	T&P Cell

S.No.	Points Discussed	Response from other members	Target Date	Responsibility
	activities	interviews for the students who get shortlisted for CTS.	ous	
4	General points discussed			
	Covid-19 issues	Possibilities of conducting off-line classes for the students were discussed. HODs were requested to indentify suitable arrangements for seating in line with Covid-19 protocol.	Continu ous	All HODs.
	IQAC room allotment	All the members requested the management to provide a separate room for IQAC cell to update the documents and to conduct meetings.	-	Management
5	Concluding remark by IQAC Coordinator			
	IQAC coordinator concluded the meeting saying that the suggestions given by members will be considered and action taken will be reported in the next IQAC meeting and thanked all the members.			
	Copy to	All members for kind information		
	Prepared by	IQAC coordinator		
	Approved by	Dr.D.Valavan, Principal		


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