



SARANATHAN COLLEGE OF ENGINEERING

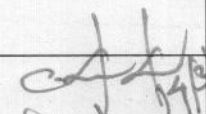
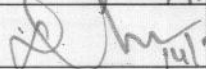
Panjappur, Tiruchirappalli – 620 012.

Minutes of IQAC Meeting (First Quarter)

Academic Year 2020-2021

Venue : Online		Ref. No: SCE/IQAC/20-21/3, Dt. 03.03.2021
Third Quarterly Meeting 2020-2021		Date: 09.03.2021
Members Present	Chairperson: Dr.D.Valavan (Principal) Industrialist: Mr.T.V.Anand, B.E., M.B.A., Managing Partner, Mangalam Estates. Student Member: Other Members: HODs, IQAC Members, Examination Coordinator, Librarian, and IQAC Coordinator.	

S.No.	Points Discussed	Response from other members	Target Date	Responsibility
1	Chairperson welcomed the members of this meeting			
2	The IQAC coordinator presented the actions taken against the points discussed in Second Quarter Meeting 2020-2021.			
3	Activities during the period (December 2020 to February 2021)			
	Academic Activities	Members appreciated the initiatives taken to conduct online classes and online examinations through Google Meet and Google Classroom. It was decided to instruct the students to fully utilize all the e-materials for their studies.	Continu ous	All faculty
	Faculty activities	The members discussed to suggest the faculty members to enroll minimum of one NPTEL course per year.	Contino us	All faculty
	Research and Development	A discussion was made on NIRF application submitted and its contributing factors. It was found that the research activities and funding make greater impact in marks. Then, the members were asked the faculty members to concentrate more on the above factors.	Continu ous	All faculty
	Student development	Discussion on effective use of e-materials by the students was made. The effectiveness of the practical examinations through online mode was also discussed.	Continu ous	All faculty and Students
	Placement activities	Training and Placement Head explained about the online training given to the final year students.	Continu ous	T&P Cell

S.No.	Points Discussed	Response from other members	Target Date	Responsibility
4	General points discussed			
	Covid-19 and initiatives	Members appreciated the NSS team for their effort in distribution of Masks and sanitizers during the pandemic.	Continuous	NSS Team
5	Concluding remark by IQAC Coordinator			
	IQAC coordinator concluded the meeting saying that the suggestions given by members will be considered and action taken will be reported in the next IQAC meeting. Chairperson thanked all the members.			
	Copy to	All members for kind information		
	Prepared by	IQAC coordinator		 14/8/21
	Approved by	Dr.D.Valavan, Principal		 14/8/21

PRINCIPAL
Saranathan College of Engineering
TRICHY - 12.

