



SARANATHAN COLLEGE OF ENGINEERING
(Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai-25)

INDEX

CRITERION: 5.1.5

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SARANATHAN COLLEGE OF ENGINEERING
(Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai-25)

ANTI-RAGGING

<i>S. No.</i>	<i>Academic Year</i>	<i>Page No.</i>
1.	2019-2020	2-13



SARANATHAN COLLEGE OF ENGINEERING

TIRUCHIRAPALLI - 12

Dr. D. VALAVAN B.E., M.Tech., Ph.D.
PRINCIPAL

Ref. no: 2019/19-20/Stu-aff/001

01-11-2019

To,
The Director,
Centre for Student Affairs,
Anna University,
Chennai-25.

Dear Sir/Madam,

Sub: Report on actions taken to curb the menace of ragging-reg

Ref: your letter dated 14-08-2019.

With reference to your letter cited above it is informed that the regulations to prevent ragging in our institution are strictly adhered and the action taken report to prevent ragging in our college is enclosed herewith.

Thanking you




Principal

PRINCIPAL
Saranathan College of Engineering
TRICHY - 12.

Encl: 1. Copy of the constitution of anti-ragging committee.

2. Minutes of meeting - copy.
3. Undertaking from students – Xerox copy.
4. Phone numbers of committee members in students ID card - Photos.
5. Creating awareness about the penal provisions against ragging - Photos.
6. Separate Hostel wing is provided for First year students - Photos.
7. Evidence for the installation of CCTV camera - Photos.
8. Anti-ragging posters at various places - Photos.




SARANATHAN COLLEGE OF ENGINEERING
VENKATESWARA NAGAR, PANJAPPUR
TRICHY-12

01-11-2019

ACTION TAKEN REPORT

1. The Anti-ragging committee has been formed in our institution with 19 members.
2. The fresher's orientation programme was conducted for all the students of Saranathan College of Engineering on 05-08-2019 at 10.30 am.
3. All first year B.E/B.Tech students have registered online Anti-ragging declaration in the portal.
4. Separate hostel wing is provided for I year students.
5. Hostel wardens are taking effective steps to curb the ragging activities in hostel.
6. Anti-ragging posters containing the evils of ragging and the administrative actions to be taken in the event of ragging are displayed in KS block, RV block, JS block, ME block, MBA block, Canteen, Boys and Girls Hostels and all the departments of Saranathan College of Engineering.
7. CCTV cameras are present at all vital points of the institution to monitor the students.
8. The faculty who are members of Anti-ragging committee go around the campus daily and monitor the students in the campus every day.
9. The coordinators of the extracurricular activities such as NSS/YRC are also monitoring the students in their respective activities.




Principal
PRINCIPAL
Saranathan College of Engineering
TRICHY - 12.

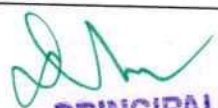
Annexure – II
Periodical Report on Anti – Ragging Measures taken by the Education Institutions:

Name of the Educational Institution with address: SARANATHAN COLLEGE OF ENGINEERING, VENKATESWARA NAGAR, PAJAPPUR, TIRUCHIRAPALLI -12.

Sl.No	Details	Remarks	Enclosures
1.	Whether Anti – Ragging Committee formed	Yes	Order copy of the constitution of Committee along with Name, Position (Chairman or Member), Designation, E-mail ID and Contact number of the Committee Members.
2	Whether students are included in the Committee	Yes	Name, Branch of study, Year and semester, E-mail ID and Contact number of the students.
3	Whether Anti – Ragging Squad formed	Yes	Order copy of the constitution of squad along with Name, Position (Chairman or Member), Designation, E- mail ID and Contact number.
4	Number of cases reported	Details of cases i.e. complainant name and address, year and branch of study and computer to whom was registered, Copy of the complaint may be sent.	
5	Action taken on the complaints	Nil	Nature of action taken along with documentary evidence.
6	Whether FIR filed	Nil	Copy of FIR

7	Whether bill boards and hording on Anti – Ragging and details of the Committee are displayed	Yes	Photographic evidence
8	Whether online undertaking have been obtained	Yes	Documentary evidence
9	Whether undertaking from parents and students have been obtained	Yes	Documentary evidence
10	Whether web site address and phone numbers of Committee members are printed in the ID cards of students for registering complaints	Yes	Sample of ID Card
11	Action taken to create awareness about the penal provisions against ragging	Yes	Documentary evidence
12	Whether separate hostels are provided for First year students	Separate wing provided	Photographic evidence
13	Whether CCTV cameras have been provided	Yes	Photographic evidence
14	Date of Proceedings in which the Anti – Ragging Committee constituted.	Copy to be enclosed with the composition of its members	
15	Date of minutes of last meeting held by the Anti – Ragging Committee.	Copy to be enclosed	
16	Whether awareness was created among the students about Legal punishments as per Court of Law	Documentary and Photographic evidence	




PRINCIPAL
 Saranathan College of Engineering
 TRICHY - 12.



SARANATHAN COLLEGE OF ENGINEERING

TIRUCHIRAPALLI - 12

OFFICE ORDER

Date: 20/06/19

Sub: Anti-Ragging committee

As per the Anna University Guidelines, the Anti-Ragging committee and Anti-Ragging squad have been constituted in our institution. The composition is given below.

Anti-Ragging committee

S.No.	NAME	POSITION	CATEGORY	PRESENT DESIGNATION/ OCCUPATION	MOBILE NO	EMAIL ID	ADDRESS
1	Dr.D.Valavan	Chair Person	Principal	Principal	8489915201	principal@saranathan.ac.in	Venkateswara Nagar, Panjappur, Trichy-12
2	Mr.P.Nixon	Member	Police Dept	Inspector of Police	9498164033	pnixida@gmail.com	Edamalaipatti puthur Police station Trichy-12
3	Mr.R.Rajavel	Member	Revenue Dept	Thasildar	9445000602	tlktry.tntry@nic.in	Taluk office, Cantontment, Trichy-1
4	Ms.M.Revathi Muthusamy	Member	NGO	Official of NGO	9442464432	revathi.dance02@gmail.com	32,West Chitra street, Srirangam, Trichy-6
5	Dr.C.Shanthi	Member	Representative of Non-Teaching	Librarian	9787902949	shanthi-lib@saranathan.ac.in	Venkateswara Nagar, Panjappur, Trichy-12
6	Mr.J.Bharathan	Member	Parent representative	Parent	8300683909	jayarambharathan@gmail.com	Plot No:20-21, Venkateswara Road, K.K.Nagar(P.O), Trichy-21
7	Mr.K.Venkatesh	Member	Parent representative	Parent	7904909905	Kvenkatesh0614@gmail.com	65/17, Kondayam pettai Agraharam, TV Koil, Trichy-05
8	Mr.A.R.Subash	Member	Student representative MECH	Student	8098167601	subashar98@gmail.com	IV B.E-MECH Saranathan College of Engineering, Venkateswara Nagar, Panjappur, Trichy-12
9	Mr.Rohit Maliya	Member	Student representative EEE	Student	9486267971	rohitmaliya@yahoo.in	IV B.E-EEE Saranathan College of Engineering, Venkateswara Nagar, Panjappur, Trichy-12
10	Mr.S.M.Ajith Kumar	Member	Student representative CIVIL	Student	9842420242	s.m.ajithkumarrs@gmail.com	IV B.E-CIVIL Saranathan College of Engineering, Venkateswara Nagar, Panjappur, Trichy-12
11	Ms.B.Sathya	Member	Student representative IT	Student	9994723926	sathyadskv@gmail.com	IV B.Tech-IT Saranathan College of Engineering, Venkateswara Nagar, Panjappur, Trichy-12
12	Ms.P.Catherine Joice	Member	Student representative ECE	Student	9894216697	paulrraj@yahoo.com	IV B.E-ECE Saranathan College of Engineering, Venkateswara Nagar, Panjappur, Trichy-12



SARANATHAN COLLEGE OF ENGINEERING

TIRUCHIRAPALLI - 12

Anti-Ragging squad

S.No.	NAME	POSITION	CATEGORY	PRESENT DESIGNATION/ OCCUPATION	MOBILE NO	EMAIL ID	ADDRESS
1	Dr.D.Valavan	Chair Person	Principal	Principal	8489915201	principal@saranathan.ac.in	Venkateswara Nagar, Panjappur, Trichy-12
2	Dr.M.Santhi	Member	Member	H.O.D.	9443247249	santhi-ece@saranathan.ac.in	Venkateswara Nagar, Panjappur, Trichy-12
3	Dr.L.Muruganandam	Member	Member	H.O.D.	9486606545	muruganandam-che@saranathan.ac.in	Venkateswara Nagar, Panjappur, Trichy-12
4	Dr.M.Padma	Member	Member	Faculty Member	9894055910	padmaa-ece@saranathan.ac.in	Venkateswara Nagar, Panjappur, Trichy-12
5	Ms.R.Senthamil Selvi	Member	Member	Faculty Member	9865703131	senthamilselvi-cse@saranathan.ac.in	Venkateswara Nagar, Panjappur, Trichy-12
6	Mr.S.Ramprasath	Member	Member	Faculty Member	9487676423	ramprasath-eee@saranathan.ac.in	Venkateswara Nagar, Panjappur, Trichy-12
7	Dr.P.Senthilkumar	Member	Member	Faculty Member	9025940400	senthilkumar-phy@saranathan.ac.in	Venkateswara Nagar, Panjappur, Trichy-12
8	Dr.V.Balamurugan	Member	Member	Faculty Member	6379627662	balamurugan-che@saranathan.ac.in	Venkateswara Nagar, Panjappur, Trichy-12
9	Mr.S.Sathya Narayanan	Member	Member	Faculty Member	7010610351	sathyanarayanan-mech@saranathan.ac.in	Venkateswara Nagar, Panjappur, Trichy-12
10	Mr.S.Ragupathy	Member	Member	Physical Director	9942642523	ragupathi-pd@saranathan.ac.in	Venkateswara Nagar, Panjappur, Trichy-12

The committee composed as above shall recommend preventive measures that can be adopted by the college to prohibit, prevent and eliminates the menace of ragging in any form in the college campus.



Copy to,

1. The Secretary
2. Heads of CSE, ECE, EEE, MECH, IT, ICE & CIVIL
3. Members of the committee
4. Circulation

PRINCIPAL

PRINCIPAL
Saranathan College of Engineering
TRICHY - 12.

SARANATHAN COLLEGE OF ENGINEERING
Venkateswara Nagar, Panjappur
Tiruchirappalli
Academic year 2019-20

STUDENT MEMBERS

S.No.	NAME	POSITION	CATEGORY	PRESENT DESIGNATION/ OCCUPATION	MOBILE NO	EMAIL ID	ADDRESS
1	Mr.A.R.Subash	Member	Student representative MECH	Student	8098167601	subashar98@gmail.com	IV B.E-MECH Saranathan College of Engineering, Venkateswara Nagar, Panjappur, Trichy-12
2	Mr.Rohit Mallia	Member	Student representative EEE	Student	9486267971	rohitmallia@yahoo.in	IV B.E-EEE Saranathan College of Engineering, Venkateswara Nagar, Panjappur, Trichy-12
3	Mr.S.M.Ajith Kumar	Member	Student representative CIVIL	Student	9842420242	s.m.ajithkumarrs@gmail.com	IV B.E-CIVIL Saranathan College of Engineering, Venkateswara Nagar, Panjappur, Trichy-12
4	Ms.B.Sathya	Member	Student representative IT	Student	9994723926	sathyadskv@gmail.com	IV B.Tech-IT Saranathan College of Engineering, Venkateswara Nagar, Panjappur, Trichy-12
5	Ms.P.Catherine Joice	Member	Student representative ECE	Student	9894216697	paulrraj@yahoo.com	IV B.E-ECE Saranathan College of Engineering, Venkateswara Nagar, Panjappur, Trichy-12



(Signature)
PRINCIPAL
Saranathan College of Engineering
TRICHY - 12.

SARANATHAN COLLEGE OF ENGINEERING
TIRUCHIRAPALLI - 620012

19.07.2019

Minutes of the meeting of the Anti Ragging Committee constituted by the Principal held on 19.07.2019 at 4.00 p.m. in the Board Room to review and strengthen the measures of ragging in the Institute for the session 2019-20.

Members Present

Committee members

Mr.P.Nixon

Mr.P.Rajavel

Dr.C.Shanthi

Parent Representatives

Mr.J.Bharathan

Mr.K.Venkatesh

Student Representatives

Mr.A.R.Subash

Ms.B.Sathya

Mr.Rohit Mallya

Mr.S.M.Ajith Kumar

Ms.P.Catherine Joice

Squad members

Dr.M.Santhi

Dr.L.Muruganandam

Dr.M.Padma

Ms.R.Senthamil Selvi

Mr.S.Ramprasath

Dr.P.Senthilkumar

Dr.V.Balamurugan

Mr.S.Sathya Narayanan




Mr.S.Ragupathi


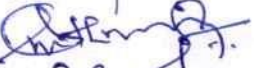

The following points are discussed:

1. For the session 2019-20, Anti-ragging helpline numbers 9994074380, 9865033788, 9934476765, 9789079471 and e-mail helpline website www.tnpolice.gov.in, are to be provided to the students.
2. Self declaration by the student and his/her parents to the effect that the student will not indulge in ragging, and if found so, will be liable for punishment as per Anna University regulations is to be obtained from the students.
3. Posters containing, Warning - " RAGGING IS AN OFFENCE PUNISHABLE UNDER THE LAW" "Students are advised not to indulge in this illegal practice, whether actively or passively, or being a part of a conspiracy to promote ragging, is liable to be punished in accordance with Anna University Regulations" are to be put up in the vulnerable places.
4. "Ragging Complaint Box" is to be fixed at I year block.
5. The Committee requested the Principal to address the senior students in separate sessions and to conduct a meeting during the 1st week of August to the freshers.

6. The Committee will take action for wide publicity of the measures which the University takes to curb the menace of ragging from time to time. The Committee will ensure that the students will comply with Anti Ragging Regulations.
7. The Committee will take self declaration from every enrolled student and their parents on the prescribed proforma of Anna University.
8. The Deputy Warden (Boys & Girls Hostels) are also been asked to instruct the students regarding the requirements as per the AICTE regulations.

Signature of the members:

1. 
2. 
3. C. Shrinani
4. 
5. IC. Venu
6. A.R. Suresh
7. B. Suresh
8. Pashit Malliya
9. S.M. Ajith Kumar
10. P. Catharina
11. P. Laxman

12. H. Sridhar
13. 
14. H.L.
15. 
16. J.S.
17. P. Sundar
18. V. Balan
19. 
20. S. R. Jayaraj

SARANATHAN COLLEGE OF ENGINEERING

TIRUCHIRAPALLI-620012

07.08.2019

Minutes of the meeting of the Anti Ragging Committee constituted by the Principal held on 07.08.2019 at 2.00 p.m. in the Board Room to review and strengthen the measures of ragging in the Institute for the session 2019-20.

Members Present

Committee members

Mr.P.Nixon

Mr.P.Rajavel

Dr.C.Shanthi

Parent Representatives

Mr.J.Bharathan

Mr.K.Venkatesh

Student Representatives

Mr.A.R.Subash

Ms.B.Sathya

Mr.Rohit Malliya

Mr.S.M.Ajith Kumar

Ms.P.Catherine Joice

Squad members

Dr.M.Santhi

Dr.L.Muruganandam

Dr.M.Padma

Ms.R.Senthamil Selvi

Mr.S.Ramprasath

Dr.P.Senthilkumar

Dr.V.Balamurugan

Mr.S.Sathya Narayanan






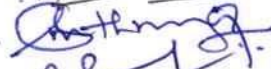


Mr.S.Ragupathi

The Committee further made the following recommendations:

1. The committee acknowledges the Management for displaying Boards carrying anti-ragging message at various prominent places in the college Campus.
2. The committee recommended taking necessary action as to whether the student has been punished for committing or abetting an act of ragging as also displayed persistent violent or aggressive behaviour or any inclination to harm others, during his/her course of study in the institution in the character certificate to be issued from the institution last attended.
3. The display boards containing anti ragging slogans have been put up at all the prominent places.
4. The department of Computer Science will arrange to download 'Documentary on Anti Ragging' available on AICTE website and display it during this meeting; and ensure its circulation to all the departments.

5. The computer support group of the college has collected the anti ragging affidavit from all the students.
6. The suggestion box has been installed at R.V block.

Signature of the Members:

1. 
2. 
3. C. Sheth
4. 
5. K. Ullas
6. A.R. Subudh
7. B. Subudh
8. Rohit Mallik
9. S.M. Ajith Kumar
10. P. Catharine
11. P. Rajanet
12. H. Sridhar
13. 
14. H. 
15. 
16. S. 
17. P. Sandhipati
18. V. Balaji
19. 
20. S. Ryt

ANTI RAGGING AFFIDAVIT BY THE STUDENT

1. I, Karthikeyan s/o/d/o Mr./Mrs./Ms. N Selvaraj, having been admitted to Saranathan College Of Engineering have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the Regulations) carefully read and fully understood the provisions contained in the said Regulations.

2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4. I hereby solemnly aver and undertake that I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations. I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any law or any law for the time being in force. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be canceled.

Declared on 21/08/2019

S. Karthikeyan

Signature of Student

Name : Karthikeyan

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at Trichy on 21/9/19

S. Karthikeyan

Signature of Student



[Signature]
PRINCIPAL
Saranathan College of Engineering
TRICHY - 12.



SARANATHAN COLLEGE OF ENGINEERING
(Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai-25)

SEXUAL HARASSMENT & REDRESSAL

S. No.	Academic Year	Page No.
1.	2018-2019	15
2.	2016-2017	16-18

SARANATHAN COLLEGE OF ENGINEERING
Venkateswara Nagar, Panjappur
Tiruchirapalli

Sexual Harassment and Redressal Committee

As per the direction from the Supreme Court and as per the guidelines of the Anna University, Chennai, a committee by name "Sexual Harassment and Redressal Committee" is constituted in the college and started functioning for the academic year 2018-2019 to combat sexual harassment (among students and staffs).

The constitution of the committee is given below.

S.No.	Name	Position	Phone number
1	Ms. P. Shanmugapriya	Convenor	9994539389
2	Ms. V. Punitha	Member	9994047144
3	Dr.K.Karthikeyan	Member	9442707778
4	Dr. V.Mohan	Member	9994338212
5	Ms. Jikki Kanagavalli	Member - outside activist	9487522435
6	Ms. Revathy Muthuswamy	Member - outside activist	9442464432
7	Azhagumeenatchi . C.	Student Member (First Year)	8903232216
8	Revathi .S.	Student (PG)	9629555630
9	Sreevidya Bharathan Rajalakshmi	Student (UG)	9840270909
10	Dhavani K Sheth	Student (PG-MBA)	8098716635


The Committee meets once in two months and need based. In the last meeting conducted on 07.12.2018 no sexual harassment complaints from both staff members and students have been registered.

Awareness Programs

Various awareness programs have been conducted regularly to curb the Sexual Harassment in the workplace. The following are the details of the programs conducted during this year.

1. Dr.N.Gayathri Mathroobootham, M.B.B.S, M.D (O&G), Gynecologist delivered a keynote address on 'The role of women in the upliftment of society' on 8.3.2018 at 3.00p.m. In her address, she dwelt on the real life challenges that women are facing and suggested the possible ways to overcome and tackle the problems. She enlighten the gathering with her thought provoking speech on the qualities to be developed by every woman for bringing personal, family and societal success.
2. Dr.Z.Annie Vijaya, I.P.S., Superintendent of police, GRP, Trichy delivered a talk on "Safety and security measures for girl students", on 27.9.2017. She enlightened the gathering on the current status of women in the society and ways of empowering themselves against exploitation by being aware of legal provisions. She also called upon the students to embolden themselves to face a gender biased society with a positive attitude. The session was interactive with lively exchange of opinions between the speaker and the students.




PRINCIPAL
Saranathan College of Engineering
TRICHY - 12.

SARANATHAN COLLEGE OF ENGINEERING
Trichy-12

CIRCULAR

23-09-2016

Ombudsman and Grievance Redressal Committee Meeting

It has been planned to convene the Ombudsman and Grievance Redressal Committee Meeting at our college at 1:00 pm in the Board room on 25-09-2016 . The agenda of the meeting is to discuss about a request received from a student for playing music at our cafeteria during break hours. The members of the committee are requested to attend the meeting and give valuable suggestions.



**Head of Ombudsman and
Grievance Redressal Committee**

Cc to:

1. To The Principal for kind information
2. To The Secretary for kind information
3. To The Grievance Redressal file

SARANATHAN COLLEGE OF ENGINEERING
Trichy-12


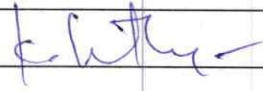

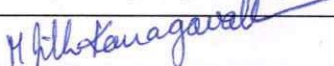
Ombudsman and Grievance Redressal Committee

Minutes of Meeting

25-09-2016

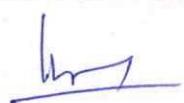
OMBUDSMAN & GRIEVANCE REDRESSAL COMMITTEE MEETING			
DATE OF MEETING	25-09-2016	TIME	01.00 PM
VENUE – BOARD ROOM –RV BLOCK			
MEETING CHAIRED BY - Prof V.Nagarajan, Head of Ombudsman-Grievance Redressal&Director,Saranathan College of Engineering, Tiruchirappalli-620012.			

MEMBERS ATTENDED

Ms.Punitha ,Associate Prof Dept of CSE	Dr.K.Karthikeyan ,Associate Prof & Head –Dept of Management Studies	Dr.V.Mohan ,Associate Professor , Dept of ECE Saranathan College of Engineering
		
Ms. Jikki Kanagavalli , Principal , Mahatma Gandhi Centenary Vidhyalaya,Trichy		
		

MINUTES OF THE MEETING

1	A Letter has been received from a student requesting to arrange for a musical system in the cafeteria for relaxation during their break periods.
2	The committee also recommends the in charge of the cafeteria for seeking permission from the management and Head of the institution to have a musical system to play instrumental music and music for relaxation.
3	The members of the committee also request the management and the Head of the institution for the need to have a stress relief for the students and provide them a conducive atmosphere there in the canteen.
4	The committee also recommends restricting the playing of only the instrumental music for stress relief and motivational music in the cafeteria.



Head of Ombudsman and Grievance Redressal Committee

Requisition for Providing Instrumental music Playback System at our Cafeteria

From

A. Parithra,
IV year IT,
SCE,
Trichy - 12.

To,

The Principal,
SCE,
Trichy - 12.

Respected Sir,

Sub: Requisition for having a music system to play back instrumental music at our Cafeteria - reg.,

During regular working days, because of the work pressure, sometimes we feel that we have been exhausted. In order to get rid of those pressure situations, we would like to have a music player at our Cafeteria through which any instrumental music could be played. I request you to kindly consider our request to make our learning process free from mental pressures and our stay inside our college would become a memorable one.

Thanking You,

Yours Sincerely,

A. Parithra

IV year IT

Place: SCE, Trichy - 12.

Date: 22.9.2016